

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

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**29th August 2023**

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 5<sup>th</sup> September 2023 to be held at 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

## **AGENDA**

### **1. Welcome by the Chair.**

### **2. Apologies**

To receive and approve apologies.

### **3. Declarations of Interest.**

a) *To receive disclosures of Pecuniary Interests;*

b) *To receive disclosure of Non-Registerable Pecuniary Interests;*

c) *To disclose the receipt of hospitality or gifts over the value of £25 and*

d) *To receive written requests for dispensations on items to be discussed at the meeting*

**N.B:** If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

**4. Public Participation (to include Cornwall Councillors Report)**

*Standing Order '3f' - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.*

*Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chair of the meeting.*

a) *Public Participation*

b) *Cornwall Councillors Report*

**5. To adopt the minutes of the Ordinary Parish Council Meeting held on the 1<sup>st</sup> August and the additional Ordinary meeting on the 22<sup>nd</sup> August 2023. (emailed).**

**6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**

*Education Grant Committee – Grant limits over a 5-year period reviewed, equipment limits reviewed, balances as at the 30<sup>th</sup> June approved, grants awarded from April 23 notified, 1 application ratified, five applications received, three grants approved, two applications agreed in principal.*

*Planning Committee Meeting – Verbal update to be given.*

*Staffing Committee – Verbal update to be given.*

**7. Matters Arising – Information Only.**

**8. To agree the delegated decisions made over the past month.**

**9. Clerks Report.**

**10. To discuss and agree the Parish Council organising a community Christmas Tree.**

**11. To discuss and agree the costs for the removal of rubbish from the sheds.**

**12. To consider the purchasing of benches for the Parish.**

**13. To agree the Parish Council holding an event to mark the D-Day 80<sup>th</sup> Anniversary.**

**14. To agree the Council taking part in the Festival of Christmas Trees 2023.**

**15. To be notified on a name change for Cormac and to approve the bank detail changes.**

**16. To approve the costs of flowers for Flanders Field.**

**17. To approve the costs of additional silk poppies for the Remembrance Parade displays.**

**18. To approve the costs for CCTV equipment repairs.**

**19. To discuss the Kings Award for Voluntary Service Scheme and to consider nominations.**

**20. To approve training costs for staff & Cllrs.**

**21. To review how the Parish Council manage decision making for Committees.**

**22. To consider and invitation from the Arundle Trust for a Cllr to join the Trust.**

**23. To review Committee Membership.**

**24. To consider the External Auditors report and to decide if any actions are required on matters arising from the review.**

**25. Reports from Outside Bodies.**

**26. Consultations/Surveys received up to time of meeting.**

**27. Highways and Footpath Matters.**

- a) *Footpaths.*
- b) *Highway Issues.*

**28. Grant Requests.**

*To consider grants received up to the time of meeting.*

**29. Correspondence Received.**

*To consider correspondence received up to the time of the meeting - emailed.*

**30. Financial.**

- a) *To approve this month's payment to creditors and income as tabled.*
- b) *Approve the bank balances as of 31<sup>st</sup> July 2023. (emailed).*
- c) *To approve the first quarter figures against the budget.*

**31. Items for next agenda.**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

**32. Confidential Items.**

- a) *To accept the recommendations from the Staffing Committee Meeting.*

*Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**